



Call Summary – Process Simplification Committee

Meeting Location:

Topic	Process Simplification Committee Conference Call		
Date	10/4/2018	Time	12:00 p.m.
Location	Conference Call	Dial-In	Call-In Number: 1-888-376-5050 Pin# 23116

Attendees:

Judge Terence Perkins (chair)	Mr. Andrew Johns	Mr. Frank Digon-Greer
Judge Bertila Soto	Ms. Tina White	
Mr. William VanNortwick	Mr. Paul Flemming	

Agenda:

Topic	Discussion Notes
1. Welcome	<p>Welcome and recap from the August meeting in Pensacola</p> <p>Judge Perkins noted that there were a number of members absent from the call due to scheduling conflicts. Based on those conflicts, he recommended updating the committee members on recent events and postponing the more substantive discussions until the next call when more members would be available.</p> <p>Judge Perkins provided a brief summary of the discussion at the August committee meeting in Pensacola. He stated that the committee was responsible for advancing Long-Range Issue 2 (Process Simplification) and Long-Range Issue 4 (Plain Language). The committee had previously tentatively agreed on four specific goals within the plan to advance (2.2, 2.3, 4.1, and 4.3). He asked members to further consider those goals and to consider other related initiatives that might help advance the Commission’s plan.</p>
2. Updates	<ul style="list-style-type: none"> Justice for All Grant <p>Staff updated members and advised that the anticipated award announcement of September 30, had been delayed. Staff has been in contact with the awarding entity and will receive a notification when the award decision is made. Staff reminded committee members that the proposed grant activities will address specific goals related to the committee’s charges. Those activities include outreach to non-traditional stakeholders, directly engaging self-represented litigants, and exploring an online automated chat assistance capability. Judge Soto mentioned the new Self-Help Center in Miami-Dade that is available from the front page of the 11th Judicial Circuit’s website.</p> <ul style="list-style-type: none"> Online Dispute Resolution (ODR) <p>Staff updated members and advised that the Supreme Court is considering ODR from a branch perspective. Staff advised that it may be appropriate to defer further consideration of Goal 2.3, Online Dispute Resolution for Civil Traffic Infractions,</p>

	<p>until the Supreme Court has had an opportunity to fully consider ODR and a previous workgroup’s recommendations on the technology.</p> <ul style="list-style-type: none"> Council of Business Partners / Young Lawyer Division video work <p>Staff discussed recent self-help video efforts of the Council of Business Partners and the Young Lawyer Division. That group has researched the issue and determined that short, topic specific videos would be the most impactful for the audience. The group has considered topics such as what to wear to court, what to bring to court, and how to address a judge. OSCA staff, in consultation with the Business Partners and Young Lawyers, are developing scripts for those videos. Committee members expressed an interest and willingness in reviewing the video scripts once developed. Members also discussed other courts that have a video library. Mr. VanNortwick mentioned the video library of the U.S. Bankruptcy Court for the Middle District of Florida. Judge Soto also mentioned the video content available through the 11th Judicial Circuit’s website.</p>
3. Discussion	<ul style="list-style-type: none"> Early resolution program in divorce and custody cases (related to Goal 2.2) <ul style="list-style-type: none"> Alaska’s ERP program - https://www.uaa.alaska.edu/academics/college-of-health/departments/justice-center/alaska-justice-forum/31/1-2springsummer2014/d_erp.cshtml McHenry County, IL ERP program - http://mchenrycountyblog.com/2018/03/30/progress-court-system/ Maricopa County, AZ ERP program - https://superiorcourt.maricopa.gov/family/early-resolution-conference/ Standard order simplification (related to Goal 4.3) <ul style="list-style-type: none"> Federal government plain language guidance - https://www.plainlanguage.gov/ Plain language resources from the National Center for State Courts - https://www.ncsc.org/Topics/Access-and-Fairness/Plain-Language/Resource-Guide.aspx Self Represented Litigant Network plain language resources - https://www.srln.org/node/150/srln-brief-plain-language-resources-100-access-srln-2015 Other areas of focus for committee review <p>Conversation on the above referenced items was postponed to allow for additional members to participate in the discussion.</p>
4. Possible Assignments	<ul style="list-style-type: none"> Include the committee as part of the test group for the DIY forms. Several family and small claims should be available for testing soon (prior to our Dec. in-person meeting). Approval of videos once developed by Business Partners and Young Lawyer Division.
5. Other	<p>Members expressed an interest in evaluating existing information and current practices as it relates to committee charges and not “reinventing the wheel”.</p>

Action Items:

#	Action Item	Owner	Due	Status
1	Poll members on availability for a call in late October or early November to discuss the substantive items that were postponed.	Staff	10/10	Complete
2	Chair to contact those members unable to make the call and update them on information and encourage them to consider the substantive items prior to the next scheduled call.	Judge Perkins	TBD	Pending
3	Consider the goals assigned to the committee and the linked substantive items above for discussion on next scheduled call.	All Members	Prior to next call	Pending